



# B.Y.O.T.

(Bring Your Own Technology)

Student, Teacher and Parent Guide

MISD Office of Instructional Technology

[llindsey@mckinneyisd.net](mailto:llindsey@mckinneyisd.net)

469-302-4085

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## PURPOSE

McKinney ISD is committed to moving students and staff forward in a 21<sup>st</sup> century learning environment. As part of this plan, MISD now allows all MISD students, parents and staff to access our guest wireless network using their own technology tools (laptops, Smart Phones, iPads etc.) during the learning day. With classroom teacher approval, students may use their own devices in the classroom to access and save information from the Internet, communicate with other learners and use the productivity tools that may be currently loaded on the device (Microsoft Word, Power Point etc.).

## PLAN

For the 2013-14 school year, MISD students may bring their own technology tools to their school campus. Users will be prompted to accept the following terms of use prior to each attempt at connecting to the MISD guest network:

*MISD is providing wireless connectivity as a guest service and offers no guarantees that any use of the wireless connection is in any way secure, or that any privacy can be protected when using this wireless connection. Use of the MISD wireless network is entirely at the risk of the user, and McKinney ISD is not responsible for any loss of any information that may arise from the use of the wireless connection, or for any loss, injury or damages resulting from the use of the wireless connection. All users of the McKinney ISD network are bound by the district's Acceptable Use Policy for Technology Usage. By entering, "Accept" below, you are agreeing to all of the above cautions and policies as they pertain to non-district devices.*

Students, staff, or parents who do not accept the terms of service, will not be able to access the MISD Network. The terms of service prompt will post each time an outside user attempts to use this network. Once on the guest network, all users will have filtered Internet access just as they would on a district owned device. All teacher users will be filtered at the student level when using personal technology devices.

## FREQUENTLY ASKED QUESTIONS

### STUDENTS:

- ✚ *I have my laptop with me in class. How do I get on the Internet now?*

**Answer:** Most laptops or other personal devices (smart phones), will detect a wireless connection when you are near one. Most of the time your technology tool will ask you if you would like to join the network. When prompted, choose **MISD Guest** from the list. Once you choose this network, you will be prompted to accept the terms of service. Read this carefully, so that you know what should be expected.

- ✚ *My laptop is not prompting me to choose a wireless network. Is there another way to connect?*

**Answer:** In the settings menu of your device, there is usually an icon for a network, go to this icon and choose the MISD Guest from the list or prompt your computer to look for wireless networks in range. Always consult your tool's owner's manual for exact directions for accessing a wireless network.

- ✚ *I brought my iPad to school to use in the classroom, but my teacher said I couldn't use it in her classroom. Can I still use it?*

**Answer:** The teacher in the classroom is the final say on procedures in the classroom. If he or she asks you not to use your technology tool, then you should follow those directions. Access is only available, not guaranteed for each classroom situation.

- ✚ *I just can't get my laptop to connect to the network. Can I get some help from someone?*

**Answer:** Resources may be available to help you connect to the MISD Guest Network on your campus; however, you will need to consult with a campus administrator for these resources. It is not the responsibility of your teachers or other MISD staff to troubleshoot individual devices during the school day. Check your owner's manual for issues concerning connectivity.

- ✚ *I need to save my work in my MISD shared folder. Why can't I access this resource?*

**Answer:** You are on the Guest Network. It is not the same as the network you would normally access from a campus computer. You will not see your shared folder, so you will need to save your work in another place. Some options include a flash drive or your own hard drive.

## FREQUENTLY ASKED QUESTIONS (CONT.)

- ✚ *I need to print the spreadsheet I just created, why is there no printer listed when I try this?*

**Answer:** Like the shared folders, printers are networked differently on the campus and will not be available when you login to the guest network. Some printing solutions include, emailing the document to your teacher to print, save it to a flash drive and print it from home or another campus computer. Keep in mind that using campus printers in the classroom or other learning spaces is at the discretion of the teacher or other campus administrator.

- ✚ *My laptop was stolen when I brought it to school. Who should I contact about this?*

**Answer:** Bringing your own technology tools to school can be useful, however some risks are involved as well. It is always a good idea to record the device's serial number to have in case of theft. MISD is not responsible for the theft of a device nor are we responsible for any damage done to the device while at school. Any time a theft occurs, you should contact a school administrator to make him/her aware of the offense.

- ✚ *Why am I filtered on my own computer? Shouldn't I be able to see what I want to on my own tool?*

**Answer:** Student filtering is a requirement of all public schools. The Children's Internet Protection Act (CIPA) requires all network access to be filtered, regardless of the tool you use to access it while in a public school. Your laptop or phone is the device, the network you are using while at school belongs to MISD and will be filtered.

- ✚ *Am I still held accountable for the Acceptable Use Policy I signed at the beginning of the school year even though this is my own personal computer?*

**Answer:** Yes. The Acceptable Use Policy for MISD remains in effect even when you are using your own laptop, smart phone, iPad etc. Each time you attempt to access the network at school you will be prompted to accept the terms of service which include the AUP. Violating the terms of the AUP would be a student code of conduct violation and would be dealt with on the campus with a campus administrator. You can review this policy here:

[http://www.mckinneyisd.net/information/docs/Student\\_AUP11-14.pdf](http://www.mckinneyisd.net/information/docs/Student_AUP11-14.pdf)

## FREQUENTLY ASKED QUESTIONS

### STAFF

- ✚ *My classroom is not conducive to student owned technology, am I required to allow my students to access their technology tools in the classroom?*

**Answer:** No. Although we encourage teachers to leverage the student owned technology tools in their classroom for learning, there is no requirement of teachers to allow this. You are in charge of the way your class functions and the rules that apply.

- ✚ *Some of my students cannot access the network on their laptops or phones. I don't have time in a class period to help them with this. Should I put in a help request or call the help desk?*

**Answer:** No. Students who cannot access the MISD guest network or who may have technical issues with their technology tool need to take care of this issue by working with their user's manual that came with the device out of the classroom. These are not MISD devices and the district is not allocating resources at this time to troubleshoot issues. You are welcome to help if you choose, but it is not a staff member's responsibility to ensure that student owned technology is functioning properly.

- ✚ *I have students on my campus who are accessing the Internet using their provider's data plan (AT&T, Sprint, Verizon etc.) on their smart phones or laptops, hence bypassing the filter. Is this a violation of the student AUP?*

**ANSWER:** This is not an AUP violation because the student is not bypassing the filter on the MISD network, but instead using a provider's data plan.

- ✚ *I have my own laptop and a smart phone. I would like to utilize these tools at work. Does this new plan include campus staff?*

**Answer:** Yes. Campus staff can also access the guest network. Keep in mind that the guest network is going to be filtered at the student level for everyone accessing it. Campus printers will not be accessible with your own devices as well.

- ✚ *One of my students was using his laptop to bully another student on campus. Should I call the central technology office concerning this problem?*

**Answer:** No. Any disciplinary infractions that occur from using technology tools should be referred to a campus administrator. This would be student code of conduct issue.



## FREQUENTLY ASKED QUESTIONS (CONT.)

- ✚ *Will students have access to any common software packages via the guest network access?*

**Answer:** Not at this time. We will continue to evaluate this initiative and the needs for the future and make changes based on campus recommendations.

- ✚ *Should I call central office if one of my student's laptops is damaged or stolen?*

**Answer:** No. Any theft issues should be handled as you normally would on your campus. MISD is not responsible for any damage or theft of student owned technology tools. It would be good to remind students to keep a record of the device's serial number just in case a theft occurs.

## FREQUENTLY ASKED QUESTIONS

### PARENTS

- ✚ *My son is bringing his iPad to school for instructional purposes. Will he have access to things he normally does with district equipment?*

**Answer:** Your son will have access to any of the web based software campuses currently use (Databases, library search tools, digital library books etc.). Software may run differently on different devices for varying reasons. You should consult your owner's manual for software limitations. (Ex. iPads cannot run software requiring Flash Player)

- ✚ *As a parent, am I required to add additional software (virus protection, filter, tracking device etc.) to my child's technology tool?*

**Answer:** No. Currently we are not requiring any additional software for school use. Virus protection is always advised, but not required to participate. A product called, *Absolute Software* can be installed on the device to track the location in case of theft. While on the MISD guest network, students will be monitored through the district's filter (Deep Nines), so there is no need for additional filtering software.

- ✚ *I have read the terms of service and I do not wish to have my daughter accessing the Internet using her own laptop. I would like to allow her to continue using her computer for productivity, but NOT the Internet. Is this allowable?*

**Answer:** Yes, your daughter may choose not to accept the terms of use, however, the rules outlined in the AUP still apply for technology use of any kind (Internet or other). Also, it is not the responsibility of campus staff to ensure she has not accessed the Web on her own technology device. Damage or theft is still the responsibility of the owner.

## FREQUENTLY ASKED QUESTIONS (CONT.)

- ✦ *I am the president of a PTA on my student's campus. We hold meetings at night. Will we have access to the MISD guest network after school hours for our meetings?*

**Answer:** Yes. The guest network will be accessible after school hours.

- ✦ *If my daughter's laptop is stolen or damaged, what recourse can I take?*

**Answer:** The district is not responsible for any damage or theft of student owned equipment. Installing tracking software like *Absolute Software* can help locate the equipment if it is stolen, and keeping track of the device's serial number, model and type will be helpful as well. Theft or vandalism of any kind should be reported immediately to a campus administrator, so he/she can take the appropriate steps.

- ✦ *What are the campus/classroom rules for using student owned devices including phones?*

**Answer:** Teachers make the final decision for any tools used in the classroom; student owned equipment would be no different. It will be up to the individual teachers to communicate their expectations to parents and students. Contact your child's teachers or campus administration for his/her expectations.

- ✦ *Will my child have access to communication tools like email or message boards while on the MISD guest network?*

**Answer:** Yes. All MISD students have email accounts provided by Microsoft 360@edu. Your child should contact the campus MRS or a teacher for more details.

- ✦ *Where can I see the Acceptable Use Policy for Technology?*

**Answer:** Board policy is available online at the following link:

<http://pol.fasb.org/Home/Index/310>

The Student Acceptable Use Policy for Technology is available at the following link:

[http://www.mckinneyisd.net/information/docs/Student\\_AUP12-14.pdf](http://www.mckinneyisd.net/information/docs/Student_AUP12-14.pdf)